Annexure-V

A Comprehensive Proposal for Dealing with Student's Indiscipline

1. Acts of indiscipline by Students can be categorised into two classes

   (i) Non-academic
   (ii) Academic

2. Acts of academic indiscipline includes all offences associated with courses, evaluations and class-room interactions.

3. Acts of non-academic indiscipline includes all offences other than those covered by clause 2 above. This covers offences committed at Hostel, Department or anywhere else involving institute's facilities or as reported by an external agency. The acts of non-academic indiscipline also includes offences linked to the training and placement process.

4. Academic and non-academic offences can be graded into three categories depending upon severity of offence and degree of the proposed punishment. These offences, therefore, will be dealt with disciplinary committee at three levels. The description of the offences given below are not exhaustive and are not exclusive.

5. Academic Offences and Punishments

Academic Offence	Nature of Offence	Empowered Committee	Punishments
Grade-1	Grade -1 academic offences may include (i) adoption of unfair means in evaluation components, other than minors and majors, including plagiarism in submissions (ii) Unruly behaviour in the class including the practice of proxy.	Grade-1 offences will be dealt with, by the disciplinary committee consisting of the following 1.Head of Department or his nominee (Chairman) 2. Concerned Course Co-ordinator 3.Another faculty nominated by Chairman 4. Student Convenor of Class committee 5. Warden of the concerned student's hostel.	The committee will try to counsel the offender and try to initiate corrective action in terms of warning etc. However, the committee will also be empowered to penalise the student by either (i) awarding reduced marks or even zero to the relevant evaluation component and/or (ii) awarding W-grade in the concerned course and/or (iii) suspending the student from attending classes for a limited period and/or (iv) debarring the student from representing IIT or holding any position of responsibility. The committee may forward the case to the next level committee, if the committee feels that the degree of offence requires harsher punishment.
Grade-2 A	Grade-2 academic offences may include (i) adoption of unfair means in	Grade-2 offences will be dealt with by the disciplinary Committee, consisting of the following: 1. Dean academics	The committee can penalise the student by allocating either (i) W grade to one or more courses where the student has registered in the semester in which the offence has been committed

	examinations (ii) Use of electronic means for undue academic advantage and other serious academic offences, of like nature. (iii) Complaints forwarded by the Grade-1 Committee.	(depending on the status of the student) - Chairman 2. Dean of Students 3. HOD of the student's department 4.HOD of the department offering the course 5.Warden of the student's hostel 6.Course Co-ordinator 7.Any other faculty involved 8. CAIC G.Sec / SAC G.Sec	and/or (ii) Modify the graduation requirement by addition of additional credits and/or (iii) debarring the student from representing IIT or holding position of responsibility. In case the offence merits more severe punishment the matter shall be referred to the next level committee.
Grade-3	Serious academic offences like impersonation in examinations and other complaints forwarded by Grade-2 committee	Grade-3 offences will be dealt with by the Disciplinary Committee, consisting of the following: 1. DD(O) Chairman 2. DD(S & P) 3. All Deans 4.HOD of the department of the student 5. Warden of the Hostel to which the student belongs 6. G. Sec, SAC 7. G. Sec, BHM	The committee can impose punishments commensurate with the gravity of the offence which may include (i) suspension from the institute for one or more semesters or (ii) Expulsion from the institute, etc. The committee will have the power to impose any punishment that it may deem fit for the offence committed.

6. Non-academic offences may be committed in the hostel or institute premises or outside as reported by an external agency. Following table provides the specification of the process of dealing with non-academic offence.

Non-academic Offence	Nature of Offence	Empowered Committee	Punishments
A[Non-academic grade-1 offence committed in the institute]	Grade-A offence like minor theft of lab equipments, indiscipline in laboratory, damage to laboratory equipments, etc., committed in the institute premises. Is this restricted only to the lab?	Grade-A offence will be dealt with by the disciplinary committee, consisting of the following: 1. Head of Department or Head's nominee (Chairman) 2.Concerned Course Co-ordinator/Laboratory in-charge 3. Another faculty nominated by	The committee can penalise the student by either (i) financial fine and/or (ii) suspension from hostel and/or (iii) denial of laboratory facilities and/or (iv) debarring the student from representing IIT or holding position of responsibility. The student may also be required to make good the damage, if any, caused by him to the Institute property.

		Chairman 4. Student convenor of the Class committee 5. Warden of the student's hostel.	
B[Grade-1 non-academic offence committed in the hostel]	Non-academic offence committed in the hostel like minor theft, drinking/smoking, not following hostel rules, improper interaction with other hostel members, etc.	Grade-B offence will be dealt with by House Honours Committee. House Honours committee will consist of following members: 1. House Master (chairman) 2. Warden 3. House Secretary 4.A Senior resident of the hostel	House honours committee may penalise the student by either (i) imposing financial fine and/or (ii) suspension from the hostel for maximum of one semester and/or (iii) debarring the student from representing IIT or holding position of responsibility and/or (iv) shifting to another hostel. The student may also be required to make good the damage, if any, caused by him. In case the offence merits more severe punishment the matter shall be referred to the next level disciplinary committee.
C[Grade-1 non-academic offence committed during sports or cultural event at IIT Delhi or outside]	All cases of indiscipline in the fields or during Inter hostel events of all Boards at the Institute. It will also include such acts of indiscipline outside IIT campus during sports or cultural events.	Grade-C offence will be dealt with by the committee comprising of following members: 1. Presidents of the respective Boards 2. Vice Presidents of the respective Boards 3.Presidents of respective Clubs / Faculty in-charge of activity 4. Sports Officer (if applicable) 5. Gen. Secy. of the Board 6. Warden of the student's hostel.	This committee can penalise the student by either (i) imposing financial fine and/or (ii) Suspension from the hostel/team for maximum of one semester and/or (iii) debarring the student from representing IIT/hostel or holding position of responsibility. In case the offence merits more severe punishment the matter shall be referred to the next level disciplinary committee.
D.[Grade-2 non-academic offence]	These offences include major indiscipline in hostel or institute premises, vandalism and	Grade-D offence will be dealt with committee with the following constitution:- 1. Dean of Students	The committee may impose the following penalties: either (i) imposing financial fine and/or (ii) suspension from hostel for more

	destruction of institute properties, electoral malpractices etc. T&P related disciplinary issues, and those matters referred by the Grade-1 Committees, as above will belong to this category.	(Chairman) 2. Associate Dean 3. Warden of the student's hostel 4.A faculty nominated by Dean of Students 5. G. Sec, SAC 6. G. Sec, BHM 7. Head, T&P (if T&P related case)	than one semester and/or (iii) penal social service for a period of_____ and/or (iii) debarring the student from representing IIT or holding position of responsibility. In case the offence merits more severe punishment the matter must be referred to the next level disciplinary committee.
E[Grade-3 Non-academic Offence]	All serious offences, offences reported by external sources (for example, offence committed by the student during vacation and reported by an external agency) and cases referred to it by other committees. It will also deal with serious offences linked to extra-curricular or co-curricular activities.	Grade-E offence will be dealt with by the committee with the following constitution: 1.DD(O) Chairman 2. DD(S & P) 3. All Deans 4. HOD of the department of the student 5. Warden of the Hostel to which the student belongs 6. G. Sec SAC 7. G. Sec BHM	The committee can impose punishments commensurate with the gravity of the offence which may include (i) suspension from the institute for one or more semesters or (ii) expulsion from the institute. The committee will also have the power to impose any punishment that is deemed fit for the offence committed.

7. All these committees shall be required to carry out necessary investigations on the basis of complaint received. The punishment will be imposed only when the committee is reasonably satisfied with the evidences and convinced of the offence having been committed by the student concerned. The committee will make all efforts to counsel the offender and initiate actions which will be more reformatory in nature where ever possible and applicable.

8. Students will have the right to appeal against the punishment. In case of grade-1 academic and non-academic offences, students can appeal against the punishment to the respective Deans. In case of grade-2 or grade-3 offence, the student can appeal against the punishment to the Director. The final decision will be taken by the Director.

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