

INDIAN INSTITUTE OF TECHNOLOGY DELHI  
ACADEMIC & EXAMINATION (PGS&R)

RE/RS-TA-3

(ONLY FOR FULL-TIME/PART-TIME IN IRD/FITT(PROJECT) PH.D. RESEARCH SCHOLARS)  
APPLICATION FORM FOR TRAVEL GRANT FOR PRESENTING A PAPER IN A CONFERENCE  
OUTSIDE THE COUNTRY

RESEARCH SCHOLAR TRAVEL AWARD (RSTA) OFRS. 1,50,000/- (Rs. 20,000+Rs. 1,30,000)  
or

RESEARCH EXCELLENCE TRAVEL AWARD (RETA) OFRS. 1,50,000/-

(to be used only if research scholar has already qualified in the RETA selection process of the concerned Department/Centre/School)

**A. PERSONAL INFORMATION**

Name \_\_\_\_\_ Entry No. \_\_\_\_\_

Deptt./Centre/School \_\_\_\_\_ Date of Joining \_\_\_\_\_

Fellowship Status (FIA/CSI/UGC/FOA) \_\_\_\_\_ Email \_\_\_\_\_ Mobile No. \_\_\_\_\_

**B. CONFERENCE AND PAPER/PUBLICATION DETAILS**

Conference Name \_\_\_\_\_

Conference Dates \_\_\_\_\_ Venue \_\_\_\_\_

Conference Website: \_\_\_\_\_

Please enclose copy of accepted paper/abstract, copy of acceptance letter from Conference, and copy of conference invitation addressed to research scholar.

**C. FINANCIAL SUPPORT DETAILS (IN RUPEES):**

C1. **Availed earlier (only in case of RST)** YES  NO

If YES, details: Sanction Notification No. & Date \_\_\_\_\_

Amount Utilized \_\_\_\_\_

C2. **Have you been selected for RETA?**

If YES, details: Sanction Notification No. & Date \_\_\_\_\_

C3. **Estimated expenditure for the proposed conference travel:**

Expenditure for	Estimated Amount (In Rupees)
Airfare	
Registration Fee	
Hotel	
Local Travel, Food, etc.	
Visa, Insurance, etc.	
Total	

C4. Proof of Application to external agencies (at least two) (Only for RSTA):

Organization	Proposal Submitted	Date of submission	Expected Amount (Rs.)
Project at IIT	Yes/No		
CSIR	Yes/No		
DST	Yes/No		
INS-DST	Yes/No		
UGC	Yes/No		
DBT	Yes/No		
ICMR	Yes/No		
Other Sources (Specify)	Yes/No		

**D. UNDERTAKING**

Certified that the information given above by me is true in all respects. I would request for reimbursement from this grant only for those expenditure not covered from other grants.

Signatures of the Research Scholar \_\_\_\_\_ Date \_\_\_\_\_

**E. SUPERVISOR'S RECOMMENDATIONS/REMARKS**

\_\_\_\_\_

\_\_\_\_\_

Signatures of the Supervisor (s) \_\_\_\_\_ Date \_\_\_\_\_

**F. RECOMMENDATIONS/REMARKS OF DRC/CRC/SRC:**

(Please enclose copy of relevant minutes of DRC/CRC/SRC. In case, the matter is not yet discussed, Chairperson may sign. If the item will be discussed in the next meeting, and the minutes be sent to PG Section.)

\_\_\_\_\_

\_\_\_\_\_

Signatures of the Chairperson DRC/CRC/SRC \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Accounts Section (in case of RSTA availed earlier):**

The amount availed earlier under RSTA	Rs.
Signatures of the Official	

**Academic Section:**

Remarks of Dealing Assistant	
Superintendent	
Assistant/Deputy/Joint Registrar	

**Dean Academic's Approval:**

Dean/Associate Dean, Academic's Recommendations & Signature	Approved/Not Approved	Remarks
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