

भारतीय प्रौद्योगिकी संस्थान दिल्ली
INDIAN INSTITUTE OF TECHNOLOGY DELHI
अकादमी और परीक्षा खंड (पीजीएस)
ACADEMIC & EXAMINATION SECTION (PGS)

No. IITD/A&E/PGS/A-2/2018/ 1 61578

Date: 19.04.2018

NOTIFICATION

अधिसूचना सं। आईआईटीडी / ए एंड ई (पीजीएस) / ए -2 / 2016/2536 डीटी.23.06.2016 को जारी रखने में, निदेशक ने पीएचडी रिसर्च विद्वान के लिए रिसर्च स्कॉलर ट्रैवल अवार्ड (आरएसटीए) अनुदान के लिए योजना में संशोधन को मंजूरी दे दी है।

In continuation of notification No.IITD/A&E(PGS)/A-2/2016/2536 dt.23.06.2016, the Director has approved revision in the scheme for Research Scholar Travel Award (RSTA) grant for the Ph.D. Research Scholars.

इसके अलावा, निदेशक ने अत्यधिक मेधावी अनुसंधान विद्वानों के लिए अनुसंधान उत्कृष्टता यात्रा पुरस्कार (आरईटीए) की योजना को भी मंजूरी दे दी है।

Further, the Director has also approved the Scheme of Research Excellence Travel Award (RETA) for highly meritorious Research Scholars.

The revised RSTA Scheme and the new RETA Scheme document is enclosed.


(अतुल व्यास)/(Atul Vyas)

संयुक्त कुलसचिव/Joint Registrar(Academics)

All Head of Departments/Centres/Schools: For information & necessary action.

All Ph.D. Research Scholars : Through email

Copy to: 1. Director

2. Deputy Directors

3. All Deans

4. Registrar

5. J.R. (Accounts)

6. J.R. (Conference): with a request to place before BOG for information/ratification.

7. A.R.(IRD Accounts)

Encl: As above.

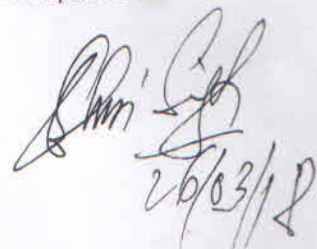
B5(6)

Annexure - 196.B5(iii)
BG (Agenda) - 196/B5
07.04.2018

Schemes for Research Scholar Travel Award (RSTA) Grant and Research Excellence Travel Award (RETA) for attending international conferences abroad

Research Scholar Travel Award (RSTA) Grant

- (i) All Ph.D. students irrespective of their registration status (FT or PT) or category would be eligible for the travel grant of Rs. 20,000 from MHRD funds.
- (ii) All full time Ph.D. students (irrespective of category) and all part time Ph.D. students who are employed in sponsored research or consultancy projects of the Institute through IRD/FITT or any other scheme of the Institute would only be eligible for the additional travel grant of Rs. 1,30,000 from IRD funds. Accordingly, they will get travel support upto Rs. 1,50,000/- (Rs. 20000/-+Rs. 1,30,000/-).
- (iii) For processing of RSTA from IRD funds, there would be a requirement of providing proof at the time of application of having applied to two other external agencies for support. The requirement is only to provide proof of having applied and not related to getting any response from the external sponsors. However, the responses must be submitted along with the reimbursement claims.
- (iv) Those Ph.D. students would be eligible for RSTA, who are in good standing, have completed their comprehensive requirements, are within 5 years of registration, and have not submitted their theses (conference dates should be before the 5 year date or thesis submission date, whichever is earlier). In exceptional cases, this may also be availed by those research scholars who are within 5 years of registration, have submitted thesis but PhD viva is not over, and are continuing to work on some project in the Institute and drawing fellowship.
- (v) A Ph.D. student eligible for availing the travel grant, can avail the same for maximum of two times (i.e. supporting partially or totally the travel to two conferences) during his registration as a Ph.D. student. However, total maximum amount for conference travel will be Rs. 1,50,000/-
- (vi) The number travel grants of Rs. 20,000 per research student will be 250 grants per year. This amounts to a provision of Rs. 50 Lakhs annually from the Institute funds.
- (vii) The number of travel grants of Rs. 1,30,000 per research student will be 250 to cater for the increased enrollment as well as awareness /interest of the students in the same. This amounts to a provision of Rs. 3.25 crores per year from the Research Promotion Fund of IRD.
- (viii) In case one or both the travel grants is/are granted to a student but for genuine reasons he/ she fails to undertake the travel (Visa denial/delay, health etc.), he/she can still claim reimbursement on all expenses including cancellation charges incurred. However, if the student claims reimbursement he / she would be considered as a beneficiary under the scheme and would count towards one travel support with the claimed amount.
- (ix) The grant is to be used only for travel to conferences of repute where the candidate is actually presenting a paper, and not attending training schools/ workshops etc.


26/03/18

Research Excellence Travel Award (RETA)

In addition to the RSTA, it is now decided to offer a second grant to be called Research Excellence Travel Award (RETA) of additional Rs. 1,50,000/-. RETA is to be an exclusive award to be given only to highly meritorious research scholars (FT, as well as PT working full-time on IRD/FITT projects). The details of operation of this grant are as follows:

- (i) RETA grant will be available annually only for the top 20% research scholars (Full-Time or Part-Time on IRD/FITT projects) of an Academic Unit. The scheme is to be operated by Dean R&D office on recommendations from Dean, Academics office.
- (ii) Eligibility for RETA is same as in point (iv) of RSTA scheme. Availing of RETA is independent of availing of RSTA.
- (iii) A candidate applying for this grant must establish through a suitable application form his/her excellence in research through previous publications, conference presentations, patents, award etc., pertaining to the PhD research. A candidate must have a minimum of 2 publications (published, or at least after final acceptance) in top-quality peer-reviewed international journals before he/she can be considered for this grant. Supervisor(s) must certify the candidate's excellence in research and provide justification of the same. Individual DRC/CRC/SRC may choose higher criteria for shortlisting the applications.
- (iv) DRC/CRC/SRC of the academic Unit will do an internal selection twice a year, keeping in view of the impact and quality of the research publications of the candidate. For the 1st Semester and 2nd Semester of the academic year, this will be done by 31st October (10% of research scholars) and 30th April (10% of research scholars) respectively. The DRC/CRC/SRC will shortlist candidates who are eligible to avail RETA with a total number not exceeding 10% of the number of research scholars (Full-Time or Part-Time or IRD/ FITT Projects) in the respective Department/ Centre/ School. Thus, over the calendar year, 20% of Research Scholars would be selected (the lists will be mutually exclusive).
- (v) The shortlist is to be forwarded through the DRC/CRC/SRC to Dean, Academics office for consideration and appropriate action. Dean, Academics office will check all academic records of the student, and forward the same to the Dean, R&D for the follow-up process.
- (vi) After approval from Dean R&D, the consolidated list of students for the Institute will be announced.
- (vii) Once selected, a research scholar will become eligible for RETA and may avail it anytime during his/her tenure as a PhD student, subject to the conditions in point (iv) of RSTA scheme. He/she need not apply again to be eligible for the award.
- (viii) When planning for the travel, a student who is on the eligibility list of RETA, must route the ex-India leave application, application of availing the RETA travel award, as well as other relevant documents through the DRC/SRC/CRC, Academic Section and IRD. DRC/CRC/SRC must certify that the conference for which travel is proposed is a high standard well-recognized international conference in the area of research of the student.
- (ix) RETA can be used only for a single conference travel (point (ix) of RSTA scheme is also relevant for RETA).
- (x) Processing of the travel bills under RETA will be done by IRD Unit/IRD Accounts. Forms for grant of the travel will be done through Academic Unit, as in (vii).
- (xi) RETA and RSTA cannot be used together for travel to the same conference.
- (x) The number of travel grants of Rs. 1,50,000 per research student will be 250 per year. This amounts to a provision of Rs. 3.75 crores per year from the Research Promotion Fund of IRD.



25/03/11