

INDIAN INSTITUTE OF TECHNOLOGY, DELHI
Hauz Khas, New Delhi – 110 016

Prof. Sharad Kumar Gupta
Dean (Student Affairs)

Prof. P.M.V. Subbarao
Assoc. Dean (Hostel Management)



Tele. No. 26591706

Fax : 26582137

E-mail: deansa@admin.iitd.ac.in

July 3, 2014

Dear Student,

Congratulations to you on your success. We have great pleasure in welcoming you to IIT Delhi, one of the premier Institutes of this country. We are sure your dreams of pursuing a cherished profession will be realized during your stay in this great Institute. IIT Delhi is primarily a residential campus and most of the students stay in the hostels. However, on account of shortage of rooms in the hostels, students from Delhi have been attached to a particular hostel. Your status regarding hostel allocation is indicated against your name. You must report to the Caretaker of the hostel allotted to you on **17th July 2014**. All students who are allotted a hostel seat, kindly bring your bedding and a sturdy lock for your room. Also, bring a crossed demand draft drawn in favour of "**Director, IIT Delhi (hostel's name) Hostel A/c.**" for **Rs.30,000/-** for boys and **Rs. 29,000/-** for girls payable at NEW DELHI. Those students, who are attached to a hostel and have not been allotted a hostel, must bring a draft for Rs.750/- in favour of "**Director, IIT Delhi (hostel name) hostel a/c**". The students belonging to Delhi but residing beyond 15 km from IIT Delhi campus will be considered for hostel allotment in the first/second week of August, 2014.

IIT Delhi provides an excellent academic environment along with ample opportunities to bring out your potential in extra-curricular activities as well. I take this opportunity to advise you to willingly come forward and participate in various events such as : *dramatics, music, fine arts, quizzing, photography, literary writing, painting etc. along with a number of outdoor activities like football, cricket, basketball, lawn tennis, hockey, volley ball, squash, swimming, athletics* and many more. However, you must not lose sight of the fact that your main goal is to do well academically. **Hence, you are strongly advised to manage your time judiciously between academics & extra-curricular activities.**

It is mandatory to open a Savings Bank Account in SBI IIT Delhi branch for all the hostel residents even though SBI has the facility of core banking. In case a student already has an account in any other branch of SBI, he/she still has to open a new account in SBI, IIT Delhi branch or the existing account should be transferred to SBI, IIT Delhi since every entry number of the student is linked with a unique bank account number in SBI IIT Delhi. You will get help in opening the bank account after you report at the hostel.

Hostel Mess fees of residents of hostels is directly debited once a semester from the second semester onwards from student's Savings Bank A/c maintained with SBI, IIT Delhi. Please note that the students must maintain a sufficient balance in their bank account in the beginning of every semester for payment of hostel mess dues. All residents have to provide the 11 digit account number to the Caretaker of their respective hostel after the account is opened.

In order to guide you during your stay here, Student mentors, who are seniors from your discipline and residing in the same hostel, have been allotted to you.

Kindly note that parents accompanying their wards are requested to make their own arrangements for stay, since IIT Delhi guest house has limited capacity and there is no provision for stay of parents in the Hostels. Further, please note that owning/driving motor driven vehicles for commuting inside the campus during your stay at IIT Delhi **is strictly prohibited**. If at any stage, it is found that you have violated this rule, a heavy fine would be imposed and the hostel allotment would automatically stand cancelled without assigning any reason. Although we have adequate security arrangements at the entrance of the hostel, there have been some cases of thefts of expensive items like mobiles, laptops and cash from the room which are often left unlocked by the residents. It is, therefore, advised that the residents do not leave their rooms unlocked at any time, even if it is for a short duration. Thus, we advise you to refrain from keeping expensive gadgets in the hostel.

Contd....2/-

Furthermore, the Institute bears responsibility for the consequences of curricular and extra-curricular activities on and off the campus when students are officially deputed for the purpose. However, the Institute has no control on students' movement outside the campus and, hence, it has no responsibility on the consequences thereof. You are thus strongly advised not to venture out of the campus and should you do so, please inform your parents/local guardians regarding your movements off the campus.

Also, we would like to inform you that ragging is a criminal offence and is totally banned in this Institute. We have formed two special committees, the first one at the level of each hostel known as **COPMIN** and the second one at the Institute level comprising the **PROCTORIAL** team. You will be introduced to all the members of these committees on your arrival. Members of the committees are on a watch throughout. It has been observed that some unhealthy interaction at times leads to certain aberrations by just a small fraction of the senior students. We wish to be very candid with you here and would expect that you bring to our notice or the notice of the Warden, at any time whatsoever, should you notice/experience such incidents, so that an appropriate action is initiated.

Please note that owning/driving motor driven vehicles for commuting inside the campus during your stay at IIT Delhi is **strictly prohibited**. If at any stage, it is found that you have violated this rule, a heavy fine would be imposed and the hostel allotment would automatically stand cancelled without assigning any reason.

The Institute will also ply buses from New Delhi Railway Station (Ajmeri Gate side) and Nizamuddin Railway Station at regular intervals on the 17th & 18th July, 2014. At the New Delhi Station, you are requested to proceed to the Ajmeri Gate side and look out for the IIT Bus in the parking lot. Buses at Nizamuddin Station will be parked in the bus parking area in front of the Station. Some of the student volunteers would also be available in the buses in case you require any assistance.

We look forward to your active participation in the campus life of IIT Delhi and wish you a very happy and successful stay here.

With best wishes,

Yours sincerely,

(Sharad Kumar Gupta)

(P.M.V. Subbarao)